NANCY CHIPPENDALE'S DANCE STUDIOS
PRESENTS

TIME TO Dance

OUR 44TH ANNUAL PRODUCTION

CHIPPS 2023 RECITAL PLAYBOOK

YOUR STEP-BY-STEP RECITAL GUIDE

TIME TO Dance

OUR 44TH ANNUAL PRODUCTION

RECITAL OVERVIEW

It's time for **Nancy Chippendale's Dance Studios' 44th Annual Production: "Time to Dance"!** Our faculty and staff can't wait to share decades of traditions and some new show additions as well. But most of all, we are excited for an audience filled with friends and family, celebrating our dancers' hard work and talents. Please carefully review all of the information in this document (we know there's a lot) so your dancer is set up for success. Thank you and "on with the show"! :)

RECITAL PLAYBOOK TABLE OF CONTENTS

- Dress Rehearsal Procedures (Page 2)
- Show Day Procedures (Page 3)
- Recreational Recital Costume Information (Page 4)
- Recital Ticketing Information (Page 5)
- Recital Photo & Video Details (Page 5)

IMPORTANT DATES / EVENTS

- **April 10-30, 2023**: Recital Tickets on sale @ NancyChippendales.com
- **May 1-7, 2023:** Recreational Program Visitors Day - One parent should attend the last fifteen (15) minutes of classes this week.
- **May 8-13, 2023:** Last week of regularly scheduled classes at the studio
- **May 16-19, 2023:** Dress Rehearsals held at the Andover Collins Center
- **May 20-21, 2023:** Recitals held at the Andover Collins Center

RECITAL SHOW SCHEDULE

All recreational dancers and *most* competitive dancers are scheduled for, and need to attend, just one (1) rehearsal and recital. Please reference the "*RECITAL SHOW SCHEDULE*" document found on our website to confirm your individual dancer's dress rehearsal and recital day/time.

All recitals/shows will be held at:
Andover High School's J Everett Collins Center
80 Shawsheen Road, Andover, MA 01810
.

Additional Recital Details Can Be Found at NancyChippendales.com

NANCY CHIPPENDALE'S DANCE STUDIOS

DRESS REHEARSAL PROCEDURES

Dress Rehearsals + Recitals are held at:
Andover High School's Collins Center,
80 Shawsheen Road, Andover, MA 01810

- All students are required to attend their assigned dress rehearsal in order to participate in the recital. Attendance will be taken.
- Dress Rehearsals are closed rehearsals; one (1) parent will be allowed into the rehearsal per family. Siblings and/or strollers are *not* permitted. Exception: Families with male and female performers in the same show may have two (2) parents attend rehearsal.
- Dancers must enter the Collins Center through the Stage Door located on the far right side of the building.
- Costumes and dance shoes are *not* to be worn outside. Costumes should be hung in garment bags and carried into the Dressing Rooms.
- Please report to the Dressing Rooms thirty (30) minutes prior to your designated start time and change your dancer(s) into his/her first costume. Show orders will be displayed in each Dressing Room for your convenience. For your reference, the show orders are available via the *"Show Orders / Line Up"* button via the "*RECITAL*" page on our website.
- Dancers should have hair and make-up done just as they would for the actual show as videos and pictures will be taken. Dancers should have the correct required tights and shoes.
- CHIPPS Stage Make-Up consists of: Brown Eye Shadow, Eyeliner, Mascara, Blush and Red Lipstick. Male students do not have to wear makeup.
- The Finale will be rehearsed first, followed by each act in the order they will appear in the show. When each dancer has performed his/her dances, he/she may leave or sit in the auditorium to watch the rest of rehearsal. Dancers will not be allowed in the audience during the actual recital.
- Gum, Food or Drinks are *not* permitted in the Auditorium or the Dressing Rooms as per Andover Public Schools. Alcohol and illegal substances are *not* permitted on school grounds by law.
- During Dress Rehearsal, non-flash photos and videos may be taken. Please use equipment that is battery powered. Photographs and videos may *not* be taken in the Dressing Rooms for obvious security concerns.

Safety & Security
Mothers, female guardians and our students are the only people allowed in the Female Dressing Rooms. The Backstage Area & Dressing Room(s) are not large enough to accommodate extra guests including siblings. Please leave siblings at home to allow enough room for our dancers. Extra guests or siblings will *not* be permitted into the auditorium during Dress Rehearsal.

Nancy Chippendale's Dance Studios is not responsible for loss or damage of property.

SHOW DAY RULES & PROCEDURES

On Show Day, please adhere to the same information as dress rehearsal, with the following addendums:

SHOW DAY PROCEDURES

- Dancers, accompanied by the parent/guardian who will be helping with costume changes, should report to the STAGE DOOR at the Andover Collins Center ONE (1) HOUR prior to your show time on recital day. All other parents/guests/spectators should enter through the main lobby doors.
- Dancers should arrive "stage-ready" with hair and make up completed. Female dancers should be wearing their first pair of tights. (Costumes and dance shoes should not be worn outside). Bring your stage make up and hair products in case there is need for touch ups or adjustments.
- Dancers will perform their dances in the show and remain in the Dressing Room for the duration of the show. Students are not permitted in the audience at anytime during the show.
- Backstage Staff will call for each class from the Dressing Rooms. Once the class has been called, the dancers will be Backstage until it is their time to perform. Parents are not permitted Backstage.
- After the Finale, dancers will be escorted back to their Dressing Room where their female guardian will meet them. Men or boys are not allowed in the Girl's Dressing Rooms at anytime.
- After the show, dancers and their guardian will exit through the Stage Door. Siblings and/or Guests will not be permitted into the Dressing Rooms or through the Stage Door.

GENERAL GUIDELINES

- **Show time is when the show will begin**. Audience members should arrive 30 minutes prior to show time. Each recital will be approximately (1.5-2.0) hours from show start to finish.
- Video / electronic games are not permitted during the show. We kindly ask you to turn your cell phones to silent mode during the performance.
- Gum, Food or Drinks are not permitted in the Auditorium or the Dressing Rooms as per Andover Public Schools. Alcohol and illegal substances are not permitted on school grounds by law.
- One same-sex parent or guardian is allowed into their dancer's assigned dressing room to assist with costume changes. No other guests are allowed in the dressing room.
- Nancy Chippendale's Dance Studios is not responsible for loss or damage of property.
- Parking Advisory: Due to a parking shortage at the Andover Collins Center, we kindly ask that you are patient. Please be sure to park in a legal parking space or you will be ticketed or towed by the Town of Andover.
- Behavior Advisory: All students and their guests are to act in a courteous and respectful fashion to all persons and property when Nancy Chippendale's Dance Studios is on location. Restitution for damages incurred is the sole obligation of those responsible and is cause for dismissal from Nancy Chippendale's Dance Studios.

RECREATIONAL PROGRAM: RECITAL COSTUMES

RECITAL COSTUME DISTRIBUTION: RECREATIONAL PROGRAM
Your child will receive his/her recital costume(s) as they arrive at the studio. Please be sure to have your child try on his/her costume(s) as soon as possible to be sure they fit. Dance costumes are made-to-order and cannot be returned or exchanged. If you have a major sizing issue, please bring the costume to your child's next dance class and give it to his/her teacher so we can find a solution.

Be sure to keep all costumes in a safe place until it's time for recital, including all pieces that come with the costume. (Not all costumes have additional pieces.)

RECREATIONAL RECITAL COSTUME "LOOK-BOOK"
(INCLUDES DETAILS + ACCESSORIES: RECREATIONAL PROGRAM)
The list of required accessories (shoes, tights and hair styles) is available via the "*Recreational Recital Costume Look-Book*" button on the "*RECITAL*" page on our website.

We kindly ask that you purchase accessories well in advance of recital week at www.Dance-Gear.com and we will deliver your order to your dancer's classroom. Thank you in advance for shopping with our small business - we truly appreciate your support!

DANCE GEAR DEADLINE: MAY 8TH
The last day to order shoes, tights, and accessories on our online store is May 8th in order to guarantee your items are received by recital week.

RECITAL TICKETING

RECITAL TICKETS / SEATING

- Online ticket sales for current students will begin at 12:30pm on April 10th through April 30th @ NancyChippendales.com. Additional tickets may be purchased online beginning May 1st.
- Limit (12) tickets per show per family. Lap sitting only permitted for kids under 2 years old. Dancers do NOT need a ticket to their own show.
- Recital Tickets are $25.00 / person, with an additional transaction fee.
- All tickets are reserved seating.
- Each ticket receives a unique QR code, to be scanned at the door.
- Make sure you know which show your child is performing in prior to purchasing tickets. All ticket purchases are non-refundable.

PHOTOS + VIDEOS

OFFICIAL RECITAL VIDEOS

As a reminder, all of this year's official recital videos are included with your recital experience! Recital videos will be made available in digital form online. You will receive email communication with the appropriate link when the videos are available.

PERSONAL RECITAL PHOTOS + VIDEOS

Non-flash photos and videos will be ***permitted at this year's dress rehearsal only***. Photos/videos will NOT be permitted during the recital. Pictures and videos may NOT be taken in the Dressing Rooms for obvious security concerns.